

BINGLEY TOWN COUNCIL

MINUTES OF THE MEETING OF BINGLEY TOWN COUNCIL HELD ON TUESDAY 30TH AUGUST AT 6:30PM AT ST WILFRID'S CHURCH HALL GILSTEAD.

Start: 6:30pm

Finish: 8:45pm

Councillors Present: Councillor Beckwith, Cheney, Clough, Dawson, (Chairwoman), Dearden, Goode, O'Neill, Quarrie, Simpson, Truelove, Varley, J Wheatley, M Wheatley and Winnard

**In attendance: Ruth Batterley, Interim Town Clerk
Members of the public: Six**

1617/53 Chairman's Remarks

Councillor Dawson welcomed everyone to the meeting.

She noted the following activities that had taken place over the last month:

- Litter pick. Councillor Simpson was thanked for her work in arranging this.
- LDF comment. Councillor Truelove was thanked for his work on the submission to Bradford Council.
- Emergency Support Working Group. Councillor Chapman was thanked for arranging the first meeting.
- Bingley Summer Fayre. Councillor Varley was thanked for arranging the stall.
- Councillors Simpson and Brown were thanked for their ongoing efforts to create a mailing list. This has enabled Councillor Truelove's planning submission to be circulated to those who attended the consultation event.

1617/54 Disclosures of interest

- 1. To receive declarations of interest from councillors on items on the agenda.**
- 2. To receive written requests for dispensations for disclosable pecuniary interest**
- 3. To grant any requests for dispensation as appropriate.**

There were none.

1617/55 Apologies for Absence

Resolved to approve the apologies of Councillor Brown (personal) and Councillor Chapman (personal).

Proposed Councillor Clough, seconded Councillor Truelove and agreed. All were in favour, bar one abstention from the vote.

1617/56 Resolution to Adjourn the Meeting

Resolved to adjourn the meeting.

Proposed Councillor Truelove, seconded Councillor Simpson and agreed. All were in favour.

No member of the public had anything to raise.

1617/57 Minutes of the Previous Meeting

- Councillor O'Neill identified that in item 1617/38 he is listed as voting both for and against: he had

voted against. He also noted that item 1617/48 was not as he remembered.

- Councillor Goode noted that 1617/32.2 should read Cottingley Centre
- Councillor Simpson noted that 1617/30 should read seconded by Councillor J Wheatley

Subject to the above:

Resolved to approve the minutes of the meeting held on 26th July 2016. Proposed Councillor Varley, seconded Councillor Quarrie and agreed. All were in favour bar one abstention from the vote.

1617/58 To receive information on the following ongoing issues and decide further action where necessary:

Resolved to move item two, permanent clerk recruitment to the end of the meeting. Proposed Councillor Dearden, seconded Councillor Goode and agreed. All were in favour.

1. Derelict buildings

- Station Master's House. The clerk advised that a reply is still needed from BMDC Asset Management to the second letter that Bingley Town Council had sent asking for clarification of items in BMDC's first letter about derelict buildings. The reply and way forward on derelict buildings is to be an item on the September 2016 agenda.
- The Annexe. Councillor Dawson noted that the BMDC Regulatory and Appeals committee will be looking at the terms of the trust for The Annexe. A resident advised that he has a large file on The Annexe and it used to be used as a school/youth centre. The file has documents from BMDC advising that the building should be kept in good repair.
- Sainsbury's site. Councillor Dawson advised that she and Councillor Truelove had visited the site with Northern Power Grid. **Resolved** that Sainsbury's will be asked to demolish the remains of the site to make it more secure, to upgrade the access to the sub- station, erect better hoardings around the site and give a timescale for the property to be sold. Additionally, the Town Council will ask for a meeting with BMDC ward councillors to see if they would like to join forces with the Town Council to try and get something done on this site. Proposed Councillor Dawson, seconded Councillor Truelove and agreed. All were in favour.

1617/59 Budget

- 1. To approve the recommendation of the Finance and General Purposes Committee to approve the budget for 2016-2017**

Resolved to approve the budget for Bingley Town Council for 2016-2017. Proposed Councillor Goode, seconded Councillor Simpson and agreed. All were in favour.

1617/60 Updates:

- 1. Police.** The clerk handed out Inspector Deacon's report. There was wide discussion about this item and Councillor Winnard noted that there are concerns about the level of policing in the area. Concerns were also raised about speeding in various locations including Park Road and Keighley Road. **Resolved** that Inspector Deacon be invited to the next meeting; the clerk will e-mail the council asking for their concerns so that Inspector Deacon can be provided with a list before the meeting. Proposed Councillor Dawson, seconded Councillor Dearden and agreed. All were in favour.
- 2. Website.** Councillor Dawson noted that a technical specification had been sent to a number of website design companies. This information had been circulated to all councillors as part of their meeting pack. Councillor Dawson will be sending out a survey about the logo, style colour etc. Concerns were expressed about the amount of the proposed contingency and this is to be raised at the next Finance and General Purposes Committee meeting.

1617/61 YLCA event 9th November

To allocate £300 for the YLCA branch meeting to be hosted by Bingley Town Council

The clerk noted that the original amount allocated for this event of £150 is insufficient to host a small buffet at Oakwood Hall. Councillors particularly O'Neill and M Wheatley were concerned at the increased amount given their experience at YLCA events. A new venue is to be located to enable costs to be kept to £150.

1617/62 Training

- 1. To approve the attendance of Councillor Dawson on the Chairmanship and Developing Your Skills as a Councillor training courses for the total cost of £90**

Resolved to approve the attendance of Councillor Dawson at the Chairmanship and Developing Your Skills as a Councillor training be approved for £90. Proposed Councillor Truelove, seconded Councillor Dearden and agreed. All were in favour.

1617/63 Allotments

- 1. To receive an update on the allotment transfer**
- 2. To discuss the waiting list policy for the allotments for Bingley Town Council**

- Councillor Winnard updated the Council. The asset transfer is yet to take place, the solicitor has been appointed and the independent survey is nearly completed. The survey has highlighted a few issues which include a crumbling wall at Stanley Street and asbestos at Beck Lane. A resident raised the issue of large sycamore trees at Warren Lane. It was noted that although ownership will change, policies for the meantime will remain the same until the Council has the chance to review the policies next April.
- Waiting list. **Resolved** that residents included on the waiting list should be restricted to the parish of Bingley. Proposed Councillor Winnard, seconded Councillor Quarrie and agreed. All were in favour.

1617/64 Meeting arrangements

- 1. To consider Councillor O'Neill's e-mail about meeting arrangements**

Councillor O'Neill's e-mail had been included as part of the meeting information. There was discussion about this item and the clerk noted that some of Councillor O'Neill's concerns would be covered by Standing Orders, delegated to the Finance and General Purposes Committee for tailoring to Bingley Town Council.

Four members of the public left the meeting at 8:00pm.

Resolved that public participation should be limited to 20 minutes and that meetings should last no longer than 2 hours 30 minutes. Proposed Councillor Dearden, seconded Councillor Quarrie and agreed. All were in favour.

1617/65 Interim Clerk Report

The Clerk's report was noted.

1617/66 Events and Invitations

- 1. To approve that Councillor Brown is to attend the Remembrance Service on 13th November**
- 2. To purchase a wreath for the cost of £25 and to note that the power to purchase the wreath comes from sec 137.**

3. To note that Councillor Brown will cut the ribbon at BP and M&S Simply Foods on 7th September

1. **Resolved** that Councillor Brown is to attend the Remembrance Service on 13th November on behalf of the Town Council. Proposed Councillor Varley, seconded Councillor Truelove and agreed. All were in favour.
2. **Resolved** to purchase a wreath for £25. The council noted that the expenditure for the wreath comes from sec 137. Proposed Councillor Truelove, seconded Councillor Dearden and agreed. All were in favour.
3. It was noted that Councillor Brown is to cut the ribbon at the opening of M&S Simply Food and BP on 7th September on behalf of the Town Council.

1617/67 Correspondence

1. **E-mail from Mr Lomas re: Leeds Bradford Airport**
2. **Reply from Leeds Bradford Airport in response to letter from the Town Council**

Both Mr Lomas' e-mail and the reply from Leeds Bradford Airport were noted by the council.

1617/68 Finance

1. To approve the following payments:

• SBVS	Room hire	£85
• Ruth Batterley	Stamps	£8.90
• Ruth Batterley	Laminator, wallets and stationery	£39.99
• Ruth Batterley	Stationery	£5.50
• Rachel Varley	Refund for banner	£48
• SLCC	Clerk advert	£318
• YLCA	Clerk advert	£15
• Bradford CPA	Salary and on costs June- Sept	£4,351.97
• Nevis	Filesure x 2 months	£24
• Nevis	Office supplies	£185.59
• SLCC	Reference books	£125.60
• YLCA	Employment Law course	£115

Receipts

• BMDC	Precept and Support Grant	£135,434
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Resolved to approve the payments. Proposed Councillor Dearden, seconded Councillor J Wheatley and agreed. All were in favour.

Two members of the public and the Interim Clerk left the meeting at 8:10pm.

16/17/58

2. 1617/58 Permanent clerk recruitment

In the clerk's absence Councillor J Wheatley took the minutes for this item.

Cllr. Dawson (Chairwoman) referred to her document circulated to all councillors summing up the process of the interviews and the overall recommendations of the Staffing Committee.

Recommendations Included:

- 1) Bingley Town Council offers the post of Clerk/RFO of Bingley Town Council to Ruth Batterley.
- 2) The post is offered in line with NALC/SLCC guidance at scale LC2, point 32 = £28,485 per annum 3). Bingley Town Council reviews the clerk's salary annually at its October meeting, starting October 2017.

3) Clear objectives should be set for the clerk to monitor and assess performance.

Staffing Committee recommendations discussed among all present councillors.

Following discussion:

Resolved Cllr. Dawson proposed that the council accept the recommendations of the staffing committee, this was seconded by Cllr. J Wheatley. All voted in favour of the recommendations

1617/69 Date and location of next meeting

To note the date of the next meeting as being Tuesday 27th September at 6:30pm